

VILLAGE OF MELROSE PARK  
Building Department  
1000 North 25<sup>th</sup> Avenue  
Melrose Park, Illinois  
Phone: 708-343-4000, Ext. 121 – Fax: 708-343-1917

**CONTRACTOR'S REGISTRATION**

NAME OF FIRM	TYPE OF BUSINESS		
BUSINESS TELEPHONE NUMBER	BUSINESS FAX NUMBER		
BUSINESS ADDRESS	CITY	STATE	ZIP
PRINCIPAL OWNER'S ADDRESS (IF DIFFERENT FROM ABOVE)			

**JOB NAME AND LOCATION**

The Applicant herewith agrees to perform all work in conformance with all applicable State and Local regulations, Codes and standards. Failure to remedy non-compliance of Code-related work shall result in the termination of this registration and no further work within the Village shall be performed.

Applicant's Signature	Date Received
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**GENERAL INFORMATION & REQUIREMENTS**

1. **G.C. & SUB CONTRACTORS:** Pay registration fee of \$75.00 upon application. **BOND & LIABILITY** required. GC provide list of subs.

**ELECTRICIANS:** Current, valid License from accredited testing facility required. **BOND & LIABILITY** required

**PLUMBERS:** Current, valid IDPH LICENSE. required. No Surety **BOND** or **LIABILITY** required.

**ROOFERS:** Current valid State License. **BOND & LIABILITY** required.

**LANDSCAPERS:** Pay registration fee of \$130. Valid through 12/31 of current year. **BOND & LIABILITY** required.

**WASTE HAULERS:** Pay registration fee of \$300. **BOND & LIABILITY** required

2. **LICENSE & PERMIT BOND** in the amount of **\$10,000** where required. Original **BOND** to be held by the Village of Melrose Park. Fax accepted for registration purposes. Signed originals must follow. Expiration date no earlier than one year from date of registration.

3. **CERTIFICATE OF INSURANCE (LIABILITY)** where required. Holder to be Village of Melrose Park.

4. **REGISTRATION DOES NOT REPLACE BUILDING PERMITS OR OTHER REQUIRED DOCUMENTATION.**