



**Village of  
Melrose Park**

1000 N. 25<sup>th</sup> Ave.  
Melrose Park, IL 60160  
(708) 343-4000

***Request For Special Event Permit:***

**ONE PARTY PER FAMILY PER CALENDAR YEAR**

Name of Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Time: (no events past 11pm) \_\_\_\_\_

What Type of Event:

(Describe the type of event: for example, birthday, graduation, block party etc.)

\_\_\_\_\_

Entertainment:      Live Band       DJ       Other

Notes: \_\_\_\_\_

***Addresses that will be affected:***

**Address**

**Signature**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***Please draw a map of the area you want closed:***

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|  |  |  |  |  |
|  |  |  |  |  |

***DO NOT WRITE IN THIS AREA***

|          |                |
|----------|----------------|
| Request: | Approved _____ |
|          | Denied _____   |
| By:      | _____          |
| Date:    | _____          |
| Notes:   |                |