

VILLAGE OF MELROSE PARK  
Office of the Building Commissioner  
1000 North 25th Avenue  
Melrose Park, Illinois 60160  
Phone: 708.343.4000 Fax: 708.343.1917

Date: \_\_\_\_\_

**APPLICATION FOR BUILDING PERMIT**

*(Print or Type All Information Clearly)*

**LOCATION OF PROPERTY:**

\_\_\_\_\_ Zoning District: \_\_\_\_\_

(Check One) \_\_\_\_\_ Commercial \_\_\_\_\_ Residential \_\_\_\_\_ Industrial No. of Units: \_\_\_\_\_

**COMPANY OR PERSON MAKING THIS APPLICATION:**

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

**PROPERTY OWNER:**

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

**CONTRACTOR PERFORMING WORK:**

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\*\*\*\*\*

**DESCRIPTION OF WORK BEING DONE**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TOTAL COST OF WORK BEING DONE:** \_\_\_\_\_

*I understand that if I do not call for an inspection on this work, I can be fined \$500.00 per day, per Title 15 of the Municipal Code of the Village of Melrose Park.*

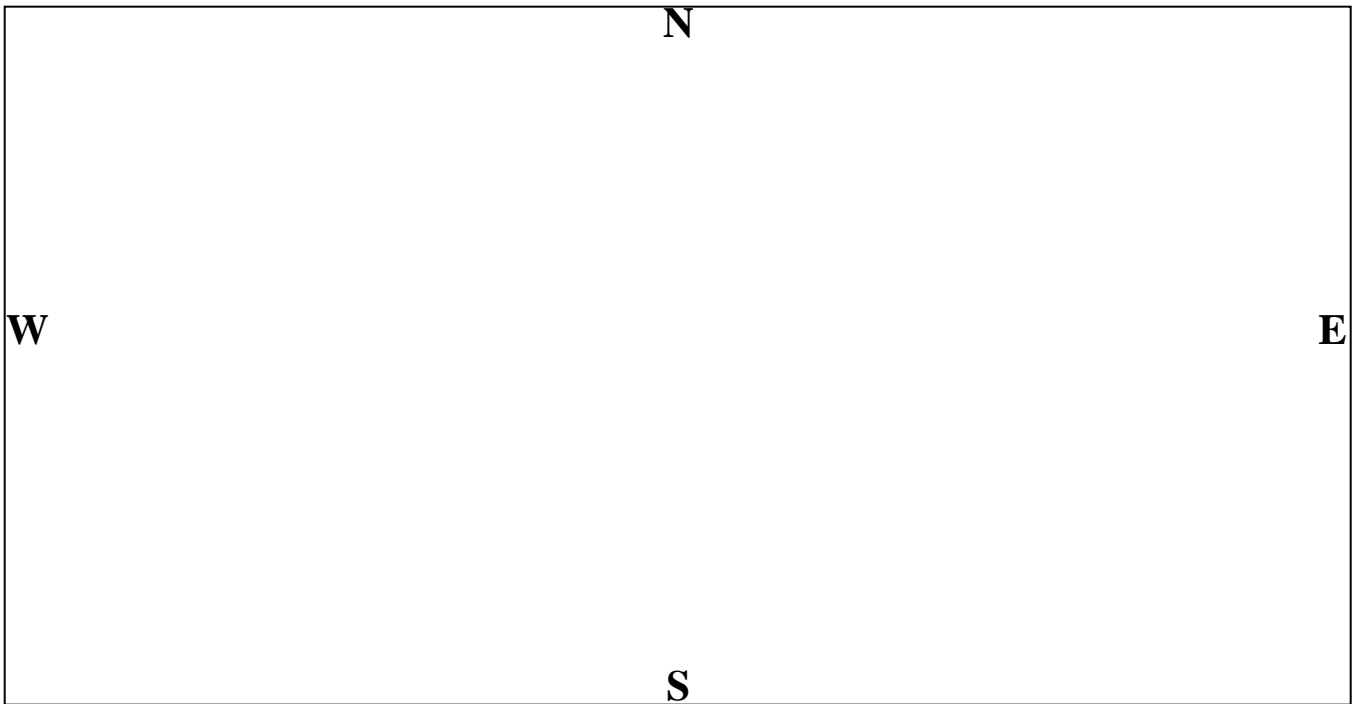
*Yo entiendo que si yo no llamo por inspeccion en este trabajo, yo voy a ser multado con \$500.00 per dia por el Titulo 15 de la Municipalida de La Villa de Melrose Park.*

**APPLICANT SIGNATURE:** \_\_\_\_\_

*(For Office Use Only)*

**PERMIT FEE:** \_\_\_\_\_

**CLEAR DRAWING OF WORK BEING DONE**



**NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

*I fully understand when I act as General Contractor, on my own property, for this project I assume full responsibility for violations of any of the Village of Melrose Park Codes and Ordinances and those laws of the State of Illinois and any applicable Federal Law, as well as any regulations which are derivatives thereof.*

*It is my responsibility to have all violations corrected before the Building Department will approve the appropriate inspections. If any problems arise during or after construction on my property, I will be responsible for all corrections or repairs that must be made.*

*Any contractors doing work on my property must be licensed with the Village of Melrose Park. Any problems that arise with unlicensed persons are totally my responsibility and I will correct any violations.*

\* \* \* \* \*

*Yo comprendo que cuando yo actuo como el contratista general, en mi propia propiedad, por este proyecto, yo soy enteramente responsable por cualquier violacion de los codigos del Village de Melrose Park y Ordenanzas del Estado de Illinois y cualquier otra ley Federal, tambien de alguna otra regulacion que exista.*

*Es mi responsabilidad de corregir cualquier violacion antes de que el Departamento de Edificios me aprueven con la insepccion apropiada. Si algunos problemas suceden durante o despues de la construccion en mi propiedad, yo sere responsable por corregir o reparar los problemas.*

*Cualquier Contrastista que este haciendo trabajo en mi propledad, tiene que tener licencia en la ciudad de Melrose Park. Cualquier problema que ocurre con una persona que no tenga licencia es totalmente mi responsabilidad y yo tendre que corregir cualquier violacion.*

**Note:** \_\_\_\_\_

\_\_\_\_\_  
**Date:**

\_\_\_\_\_  
**Owner's Signature**